Preston Board of Selectmen
Regular Meeting - Thursday, April 23, 2020

Place: Teleconference Call – Directions Below
Time: 7:00 p.m.

Please join meeting by dialing in using your phone:

United States: 1 (646) 749-3122
Access Code: 761-825-597

AGENDA

Acceptance of Previous Meeting Minutes
- April 9, 2020 – Regular Meeting
- April 16, 2020 – Special Meeting Budget Workshop

Correspondence

Reports

Appointments and/or Resignations

New Business

1. Budget Line Transfer Request – Fire & Emergency Services
2. Amendment to 2019 Resident Trooper Contract
3. Executive Order 75 – Section 6
4. Budget
5. Set Special Meeting for April 28 at 6 p.m.

Old Business

Tax Refunds

Public Comment and Questions (per Posted Ordinance)

Adjournment
GOVERNOR'S EXECUTIVE ORDER 7S SECTION 6
MUNICIPALITY PROGRAM ELECTION

The municipality of ______________________________ by determination of our local legislative body, or in any town in which the legislative body is a town meeting, by a vote of the board of selectmen, voted and approved on ______________________, that we will participate in the following program(s):

☐ Deferment Program. During the period of March 10, 2020, the date that the Governor declared the public health and civil preparedness emergency, through and including July 1, 2020, municipalities participating in the Deferment Program shall offer to eligible taxpayers, businesses, nonprofits, and residents a deferment by ninety (90) days of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric rates, charges or assessments for such tax, rate, charge, or assessment from the time that it became due and payable. Eligible taxpayers, businesses, nonprofits, and residents are those that attest to or document significant economic impact by COVID-19, and/or those that document they are providing relief to those significantly affected by the COVID-19 pandemic. The Secretary of the Office of Policy and Management shall issue guidance as to which taxpayers, businesses, nonprofits, and residents shall be considered eligible for the Deferment Program, but participating municipalities may, upon approval of its local legislative body, or, in any town in which the legislative body is a town meeting, by a vote of the board of selectmen, extend eligibility for the deferment program to other categories of taxpayers, businesses, nonprofits, and residents.

☐ Low Interest Rate Program. For municipalities participating in the Low Interest Rate Program, notwithstanding Section 12-146 of the General Statutes, (i) the delinquent portion of the principal of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric charges or assessments or part thereof shall be subject to interest at the rate of three (3) per cent per annum for ninety days from the time when it became due and payable until the same is paid, for any such tax, rate, charge, or assessment due and payable from March 10 through and including July 1, 2020, unless such delinquent portion is subject to interest and penalties at less than three (3) per cent per annum. Following the ninety days, the portion that remains delinquent shall be subject to interest and penalties as previously established; and (ii) any portion of the principal of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric rates, charges or assessments or part thereof that had been delinquent on or prior to March 10, shall be subject to interest at the rate of three (3) per cent per annum for ninety days from this Order, unless such delinquent portion is subject to interest and penalties at less than three (3) per cent per annum. Following the ninety (90) days, the portion that remains delinquent shall be subject to interest and penalties as previously established.

PROGRAM CONTACT:
Printed Name: ________________________________ Title: ________________________________
Email Address: ________________________________ Phone: ________________________________

CEO CERTIFICATION:
Dated this _____ day of April, 2020.
Printed Name: ________________________________ Title: ________________________________
Email Address: ________________________________
Signature: ___________________________________

DUE TO OPM NO LATER THAN APRIL 25, 2020 - RETURN TO: Martin.Heft@ct.gov

450 Capitol Avenue Hartford, Connecticut 06106-1379
www.portal.ct.gov/opm
APPLICATION FOR MUNICIPAL TAX RELIEF DEFERRAL PROGRAM UNDER EXECUTIVE ORDER 75
For deferral of real estate, motor vehicle, and personal property taxes and/or municipal electric, water and sewer charges due
to a town, city, and/or borough between and including March 10, 2020 and July 1, 2020.

<table>
<thead>
<tr>
<th>1. PROPERTY OWNER NAME</th>
<th>LAST</th>
<th>FIRST</th>
<th>MIDDLE INITIAL</th>
<th>DATE OF BIRTH</th>
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2. IF YOU ARE NOT THE OWNER, YOUR AUTHORITY TO MAKE THIS APPLICATION ON THE OWNER’S BEHALF
(E.G., BUSINESS’S MANAGER, INDIVIDUAL POWER-OF-ATTORNEY, ETC.)

3. MAILING ADDRESS | NUMBER AND STREET | MUNICIPALITY | STATE | ZIP CODE |

4. DAYTIME TELEPHONE | WITH AREA CODE | EMAIL ADDRESS |

5. PROPERTY FOR WHICH DEFERRAL IS REQUESTED
ADDRESS(ES) OF REAL ESTATE:

YEAR, MAKE, MODEL OF VEHICLE(S):

TYPE(S) OF PERSONAL PROPERTY:

DEFERRAL PROGRAM: I request that the applicable real estate, motor vehicle, and personal property taxes and any municipal
electric, water or sewer charges or assessments on the property identified above, which would otherwise be due between and
including March 10, 2020 and July 1, 2020, be deferred until ninety (90) days after the original due date of each without interest or penalty. Deferral, for purposes of this program, means that the tax or charge can be paid up to 90 days after its due date without interest or penalty.

CHECK PROPER ELIGIBILITY:

Resident: My household has suffered a reduction in income of at least 20% due to COVID-19.
Since March 10, 2020, I have been either (1) been furloughed without pay; (2) had my hours significantly reduced; or (3) am unemployed. This has resulted in at least a 20% reduction in my household income.
Proof of Residency is attached (i.e. a copy of driver’s license, utility bill, or other proof of residency)
Business/ Non-Profit: Revenue is expected to decrease at least 30% in the March to June 2020 period versus the March to June 2019 period at this property.
Proof of Ownership is attached (i.e. copy of my business license, utility bill, Secretary of State listing, or other proof of ownership)

LANDLORDS - Fill Out this Section only if you are the landlord of the real estate listed above.

☐ Deferral Program. If the municipality has adopted the Deferral Program, I request that the applicable real estate taxes
and any municipal electric, water or sewer charges or assessments on the property identified above, which would otherwise be
due between and including March 10, 2020 and July 1, 2020, be deferred until ninety (90) days after the original due date of each
without interest or penalty.
☐ I have attached documentation proving that the property has or will suffer a significant revenue decline, OR
☐ I have attached documentation proving that commensurate forbearance was offered to the tenants or lessees.

"Commensurate forbearance, for purposes of this program, means either a) a deferral of 25% of rent (approximating
the property tax portion of rent) for the ninety (90) days after its due date; b) a deferral of one month's rent to be paid
over the 90 day period, or c) forbearance substantially similar to (a) or (b) as determined by the tax collector.
Documentation includes, but is not limited to, proof that some tenants or lessees have received forbearance or that the
landlord has actively communicated with tenants or lessees to offer forbearance.
CERTIFICATION:

(A) I am aware of the amount and/or basis of the taxes, charges, and assessments that I am requesting to be deferred and I hereby irrevocably waive all rights to appeal or dispute them on any basis. I understand that the municipality's lien, priority, and enforcement rights will remain unaffected during and after this period.

(B) I understand that this request, if approved, will not defer any taxes, charges, fees, or assessments I may owe the municipality which came due before March 10, 2020 or after July 1, 2020 or the interest and penalties applicable to them, or any other debt I may owe the municipality at any time.

(C) I authorize the municipality and its agents to verify the statements above, and any certification information I have provided, from its records and other third parties. I consent to those third parties releasing relevant information to the municipality and its agents for this purpose upon the municipality's request and that a copy of this application shall be adequate evidence of my consent. I hold the municipality harmless in their collection of this data.

(D) I understand that I must pay all taxes, charges, and assessments deferred in full (i) within ninety (90) days after the original due date or (ii) immediately, if the municipality determines that I am not eligible for deferment. I understand that if I fail to make payments as noted in this section, all interest, fees, and penalties will be applied to all unpaid portions retroactive to the original due date.

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<tr>
<th>APPLICANT'S ATTESTATION</th>
<th>Under penalties of perjury, I hereby swear or affirm that that I have read and understood all of the statements above, that they are true and accurate, and that I have attached any and all additional information necessary to process my application herein. I attest that this application, and all attachments, are genuine and unaltered.</th>
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<tbody>
<tr>
<td>SIGNATURE OF APPLICANT</td>
<td>X</td>
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<tr>
<td>Date signed (Mo., Day, Yr.)</td>
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STOP! DO NOT WRITE BELOW THIS LINE
FOR TAX COLLECTOR'S USE ONLY

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<tr>
<td>TAX COLLECTOR'S DETERMINATION</td>
<td>I am satisfied that the applicant meets all the necessary statutory requirements</td>
<td>This claim is denied for the following reason(s):</td>
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<tr>
<td>SIGNATURE OF TAX COLLECTOR OR MEMBER OF TAX COLLECTOR'S STAFF</td>
<td>X</td>
<td>Date signed (Mo., Day, Yr.)</td>
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