



MINUTES
EWIB VIRTUAL BOARD OF DIRECTORS SPECIAL MEETING
TUESDAY, JUNE 22, 2021
8:00 A.M.

Members Present: *Kylee Carbone; Tony Cronin; Shannon Flanagan; Susan Hibbard; Thayne Hutchins, Jr.; Chris Jewell; Travis Monroe; Tina Rice; Michael Phelps; Caleb Roseme; Jeff Beadle; Pat Feeney; Deborah Monahan; Kelli Vallieres; Mary Ellen Jukoski; Marcy Reed; Nancy Cowser; Jessica Corneau; Linda Ladas; & Jim Butler.*

Staff Present: Mark Hill, Carol LaBelle, Guy Saporito, & Sheila Taurianen.

Others Present: Bibi Amin, Denise Collins, Kathleen Heller, Andrea Messenger-Wright, Cyndi Wells, Andrew McKillop, Hillary Thomas, Kippie Martin, CT Rep. Tammy Nuccio, Peter Nystrom, Chris Lippke, & Kevin Cunningham.

CALL TO ORDER

Chairman Jewell called the meeting to order at 8:03 a.m. He welcomed Shannon Flanagan, Plant Manager at Web Industries, to the Board as a new member. He also noted that Darlene Serra (*Dime Bank*) has resigned from the Board.

Rep. Tammy Nuccio (*53rd Dist.*), Peter Nystrom (*Mayor, Norwich*), Chris Lippke (*1st Selectman, Canterbury*), Kevin Cunningham (*1st Selectman, Plainfield*), & Sandra Allyn Gauthier (*1st Selectperson, Preston*) were welcomed to the meeting.

PUBLIC COMMENT

None.

ACCEPTANCE OF PREVIOUS MINUTES

A **MOTION** was made to accept the minutes from the January 26, 2021 EWIB Board meeting, as presented (*MONAHAN/REED*). **ACTION:** Approved with Vallieres abstaining.

CORRESPONDENCE

Covered under Chairman/Presidents Report.

CETC/GOVERNOR'S WORKFORCE COUNCIL REPORT

GWC Vice-Chairman Kelli Vallieres reported that recently passed legislation has established the Office of Workforce Strategy (*OWS*), which she will lead. In addition, the state recently launched several regional sector partnerships comprised of industry leaders and regional partners. Eastern CT will focus on the Manufacturing & Healthcare sectors. The next Governor's Workforce Council (*GWC*) meeting is scheduled for July 15th from 2:30 – 5:00 p.m. and is open to the public.

CHAIRMAN/PRESIDENTS REPORT

President Hill shared a video of an NBC CT News story on EWIB’s Manufacturing Pipeline Initiative (MPI). He provided a review of FY21, highlighting four important accomplishments: 1) Adoption of a virtual service model in response to the COVID-19 global pandemic; 2) exceeding key operations goals of CARES funding and other major programs; 3) expansion of the Pipeline philosophy statewide; and 4) expansion of the Pipeline model regionally to the Healthcare sector. He noted that EWIB and its partners will conduct an unprecedented number of MPI classes this month, showing the strength of the program. Looking forward, Mr. Hill reviewed the Board’s key objectives for FY22: 1) achievement of competitively acquired grant deliverables; 2) re-opening the region’s American Job Centers; 3) achievement of WIOA benchmarks; 4) integrating youth programs into the regional Pipeline model; 5) expand the Pipeline concept into new geographies & industries; 6) pursue new funding streams as applicable; 7) efficient financial management; and 8) produce timely analysis of economic trends.

COMMITTEE REPORT

▪ **Performance, Accountability, & Planning (PAP) Committee Report**

Will be covered under the Executive Committee Report.

▪ **Executive Committee Report**

- > **2021 Procurement** – Chairman Jewell reported that the PAP Committee met on 5/11/21 where they heard proposals from applicants to provide services as part of the American Job Center system and accepted the Youth Committee’s recommendations to maintain the 80% OSY / 20% ISY split. The 2021 Procurement funding recommendations were unanimously approved by the Executive Committee during their June 3, 2021 meeting as follows:

– **Youth Committee Recommendations:**

CATEGORY	AGENCY
WIOA In-School Youth (ISY)	EASTCONN (with New London Youth Affairs & Norwich Human Services as Sub-Contractors)
WIOA Out-of-School Youth (OSY)	EASTCONN (with TVCCA, New London Adult Ed & Norwich Adult Ed as Sub-Contractors)

– **PAP Committee Recommendations:**

CATEGORY	AGENCY
WIOA Adult/Dislocated Worker	EASTCONN (with TVCCA as Sub-Contractor)
Information Technology	ETI
Jobs First Employment Services	TVCCA (with EASTCONN as Sub-Contractor)
One-Stop Operator	Cross Sector Consulting
Business Services	NE/CT Chamber of Commerce
	Chamber of Commerce of E/CT

A **MOTION** was made to approve the 2021 Procurement recommendations as presented (**JUKOSKI/BUTLER**). **ACTION:** Approved with Vallieres & Monahan abstaining.

- > **EWIB Cost Allocation Plan** – Mr. Saporito informed the group that the proposed Cost Allocation Plan had no changes since the previously approved plan. A **MOTION** was made to accept the Cost Allocation Plan, as presented (**JUKOSKI/MONAHAN**). **ACTION:** Approved with Vallieres abstaining.
- > **Approval of EWIB Resolutions** – An overview was provided of the proposed Board Resolutions (EWIB-21-01 thru EWIB-21-19). A **MOTION** was made to approve EWIB Board Resolutions EWIB-21-01 thru EWIB-21-19, as presented (**REED/JUKOSKI**). **ACTION:** Approved with Vallieres abstaining.
- > **FY22 EWIB Operating Budget** – Mr. Saporito reported that EWIB is projected to underspend its FY21 budget by \$147,061 (8.3%), and the Board’s FY22 revenue availability is forecasted to be \$15.8M. He also noted the Executive Committee approved an FY22 EWIB Operating budget of \$1,823,986, a 2.7% increase over the FY21 budget. A **MOTION** was made to approve the FY22 budget, as presented (**JUKOSKI/BUTLER**). **ACTION:** Approved with Vallieres abstaining.

A **MOTION** was made to accept the PAP (5/11/21) & Executive Committee (06/03/21 & 06/08/21) Reports, including approving the 2021 procurement recommendations (Youth & PAP Committees), as presented (**JUKOSKI/HUTCHINS**). **ACTION:** Approved with Monahan & Vallieres abstaining.

OLD BUSINESS

None

NEW BUSINESS

Chairman Jewell congratulated Nancy Cowser on her new position with Mitchell College, and thanked her for her service on the Board.

ADJOURNMENT

A **MOTION** was made to adjourn the meeting (*MONAHAN/BUTLER*). **ACTION:** Unanimously approved.

The meeting adjourned at 8:59 a.m.

Meeting minutes respectfully submitted for Eastern CT Workforce Investment Board Secretary James S. Butler by Executive Assistant Sheila R. Taurianen.