1. Call to Order/Roll Call/Quorum
Chairman Nugent called the meeting to order at 7:00 pm.

Sean Nugent (SN)
James Bell (JB)
Joseph Biber (JBi)
Robert Congdon (RC) - excused
Merrill Gerber (MG) - excused
John Harris (JH)
Bill Legler (BL)
Linda Riegel (LR)

A motion was made by BL and seconded by JH to accept the Special Meeting Minutes of December 11, 2018 as presented.
All in favor. Motion carries.

3. Communications

LR
Kathy Warzecha - email

JH
Kathy Warzecha – telephone, email
Chris Cassidy, Hull forest Products - Email, telephone, personal communication
Manafort Brothers, Inc. – telephone, email personal communication
Tighe & Bond – telephone, email, personal communication
Dan Webster, Mohegan Sun Engineering – telephone, email, personal communication
Site Operations – Monday Meeting
DECD site visit
CSG – email, personal communication

BL
Nancy Musa – personal communication, email
Sue Nylen – personal communication

JB
Site Operations – Monday Meeting
Mike Diversa – telephone
Chris Lapinsky – telephone
Ned Moore – telephone
DECD site visit
CSG – email, personal communication
SN
DECD site visit
CSG – email, personal communication
Sue Mattern – email, personal communication
Manfort Brothers – email, card
Tighe & Bond – email, telephone
CLA – email
Tracy Rosiene – email
Kathy Warzecha – email, telephone
Google – email
Katherine Smith – email
Shawn McMahon, Jones Lang LaSalle - email

4. Administration – SN
   • New Year’s card from Manafort Brothers
   • Tracy Rosiene email: Pipeline article is due on the 21st. Pipe line will no longer be inserted into the New London day due to a price increase. It will now be available at various locations in Town; library, transfer station Lu-Macs, etc.
   • K. Warzecha: COG requested a letter about the property.
   • Katherine Smith: new website, https://portal.ct.gov/ChooseCT/
   • Shawn McMahon sent notice of a building located in the Norwich Industrial Park that Jones Lang LaSalle is marketing.

5. 1st Selectman RC
N/A

6. Task Group Activity
a) Funding – JB
   • Reached out to Ned Moore regarding the three months of invoice reimbursements that still have not been received.

b) Finances - BL
   • monthly expenses - $174.97
   • yearly expenses – 11.9%

c) Site Operations – JH
   • Work being done in Parcel 7S
   • Will be forwarding a scope of work for extras to Mike with a request for an estimate.
   • Mike Rubino finished boarding up a building.

SN explained that there are 11 phases on the site to be worked on
• The bulk of 3, 5, 6, and 9 have been done.
• Edges of 4.
• Presently work is being done on 7S.

SN noted that the level of clean right now on the property is Residential standards. SN asked Tighe & Bond to discuss industrial/commercial clean up areas with DEEP.

SN noted that the OLISP permit has still not come in.

SN noted that so far Volumes removed have been based on how much is in a Euclid. Due to a fluff factor, The PRA wanted to better understand volume measurements. Susan Mattern has measured consolidation area B and the preliminary measurements for consolidation area A.

SN, RC, JB and JH will meet with Tighe & Bond and CSG on Monday to discuss next steps.

• Evaluation the remediation status and schedule.
• Find cost effective alternatives for Phase 8.
• Go over value calculations to date.
• Off-site CTA transfer responsibilities.
• ELUR designations.

4. New Business
   a) FY20 Budget
      Next meeting will be a budget meeting.

9. Public Comment
No public present

10. Adjournment
A motion was made by JH and seconded by LR to adjourn the meeting at 8:09 pm.
All in favor. Motion carries.

Respectfully submitted,

Roberta Charpentier
recorder