

Preston Youth Service Bureau Youth Advisory Board
Regular Meeting
Wednesday, January 20, 2021
4:00 pm.
Teleconference

Dr. Roy Seitsinger, called the meeting to order at 4:03 pm.

Roberta Charpentier stated *Per Lamont's Executive Order 7b, Participants are reminded to state their name and title before speaking. Also note that we will be recording this meeting to comply with open meeting requirements.*

Regular Members

Dr. Roy Seitsinger, Superintendent of Schools

Armando Bettini, Resident State Trooper - arrived at 4:17 pm, left at 4:35 pm

Sandra Allyn-Gauthier- 1st Selectwoman

Amanda Phelps

Rachel Tucker

Ray Bernier, Principal PVMS – left at 5:03

Ivy Davis-Tomczuk, Principal PPMS – arrived at 4:15 pm, left at 5:01 pm

Also Present

Amy Brosnan, Parks & Recreation Director

Jacque Burzycki school nurse PPMS

Melissa Lennon, Preston resident – arrived at 4:31 pm

Ann Perzan, Director of Special Education

Tom Turner, Preston resident

Roberta Charpentier, recording secretary

Chairman Seitsinger stated that he is amending the agenda by moving up Issues of the Bureau to address next in order to accept a nominee and seat a new member with the title Service Consumer.

Open: Issues of the Bureau

A. Brosnan stated that the Bureau first has to accept the resignations because they were never officially accepted.

Reverend Stanley White

Robert Onderdonk

Hannah Crary

Chairman Seitsinger asked members to vote to accept the three resignations by saying aye.
All members voted in favor.

A motion was made by R. Tucker and seconded by I. Davis to nominate Amanda Phelps as Service Consumer.

All in favor. Motion carries.

Chairman Seitsinger noted that there is now officially a quorum based on the new member.

Acceptance of previous meeting minutes

December 15, 2020 – Special Meeting

A motion was made by R. Tucker and seconded by I. Davis to accept the December 15, 2020 Regular Meeting Minutes as amended.

All in favor. Motion carries.

Sandra Allyn-Gauthier and Armando Bettini were not listed as members and Reverend Stan should be listed as absent.

Budget Report

A. Brosnan stated that there has been minimal expense so far this year. Last month the purchase of 20 snowman kits was approved, CYSA dues for \$272.25 and A. Brosnan's stipend.

Total Budget \$28,000

YTD balance \$24,015.00

Chairman Seitsinger asked if there is a timeline to spend the funds

A. Brosnan answered it is June 30th

Chairman Seitsinger noted that the budget report will be accepted at the next meeting after the minutes have been read

Budget Proposal 2021-2022

Funds will be spent on;

DARE

Truancy

Homework Club

A. Brosnan presented the 2020-2021 budget to be used as comparison in order to submit the budget for 2021-2022

2020-2021 Budget

Programs (DARE, Homework Club teachers salaries) - \$18,512

Dues and Fees (CYSA dues) -\$300

Travel and Mileage \$200

FICA and Medicare \$529

Support staff \$8,459 (A. Brosnan and Assistant's hours)

A. Phelps asked about the Community Needs Assessment that was done.

Chairman Seitsinger suggested taking the structure of the existing budget and add Community Needs Assessment as an administrative thing that we may need to do every year.

A motion was made by Sandra Allyn-Gauthier and seconded by Amanda Phelps to rollover the existing 2020-2021 budget structure into the 2021-2022 budget structure to submit to the BoS for approval.

All in favor. Motion carries.

Chairman Seitsinger noted that the budget can be used as a planning document and discussions can be around prioritization

Board Structure

Chairman Seitsinger suggested looking at examples of what others have done

A. Brosnan stated that she has a copy of Montville

Chairman Seitsinger suggested bringing a couple of examples to the next meeting and blending them to produce Preston's structure.

Chairman Seitsinger asked A. Brosnan to go through a few documents and blend them for discussion at the next meeting.

Amanda Phelps asked where she would find the Statute that explains what a Youth Services Bureau is.

A. Brosnan answered that the Youth Services website has a ton of info.

Melissa Lennon stated that she found information on Youth Boards from CT General Statutes, and the 101 class.

Chairman Seitsinger noted that will be the theme of our next meeting; fine tuning the organization.

Confirmation of meeting schedule for Spring 2021

Third Wednesday of the month at 4:00 pm

February 17th

March 17th

April 21st

May 19th

June no meeting

July no meeting

August no meeting

September 15th

October 20th

November 17th

December no meeting

Community Needs Assessment

Previously discussed under **Budget Proposal 2021-2022**

Open: Issues of the Bureau

Chairman Seitsinger noted that this agenda item is the place to discuss future agendas items.

A. Brosnan stated that in the past Programs has always been listed on the agenda

Chairman Seitsinger stated that Programs can be added as a repeating item

Chairman Seitsinger noted that the first step will be to clarify and be precise about the quorum and find

a way to fill the vacant spots. Tom Turner has volunteered to be a member and we need to be clear on how that can happen.

A. Brosnan stated that this Bureau should be working on Programs and getting the word out to the Community and she would like to offer a four part series on stress management on line. Parents learn how to help their kids manage stress.

Chairman Seitsinger noted that he supports offering this to parents. Any support we can offer parents, we should seek.

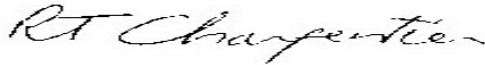
Melissa Lennon suggested offering an on line Story Time where different people are reading.

R. Tucker suggested using a middle school student to read to the youth.

A. Brosnan noted that the library is using Instagram for their Story Time

The meeting ended at 5:10 pm

Respectfully submitted,

A handwritten signature in cursive script that reads "RT Charpentier".

Preston Recording Secretary