

**Preston Parks & Recreation Commission
Special Meeting
January 21, 2021
Teleconference Call
6:30 pm**

Call to Order/Roll

Chairman Turner called the meeting to order at 6:30 pm

Members present: Tom Turner, Dan Coley (arrived a 7:15), Mikel Brockway, Kim Demara, Gary Deveau, Katie Iozzia, Patricia Jankowski, Rachel Tucker

Members excused: Paul LoPresti

Members absent:

Alternates present: Roberta Charpentier

Also present: Amy Brosnan, Director, Roberta Charpentier, recorder,

Roberta Charpentier (recorder) read: *Per Lamont's Executive Order 7b, Participants are reminded to state your name and title before speaking. Please help us make this conference call as useful as possible by keeping your phone on mute when not speaking. We are keeping the line open to all participants by default, but if background noise becomes a problem, we will mute all participants and ask participants to use "chat" to be selectively unmuted. Also note that we will be recording this meeting to comply with open meeting requirements.*

1. Upcoming Meeting: Special Meeting on Tuesday, January 26, 2021 at 7:00 pm

Chairman Turner explained that the next P&R meeting will be a Special Meeting because the yearly calendar was not submitted to the Town Clerk in time.

2. 2021 Meeting Schedule

February 23rd 7:00 pm

March 23rd 7:30 pm

April 27th 7:30 pm

May 25th 7:30 pm

June 22nd 7:30 pm

July 27th 7:30 pm

August 24th 7:30 pm

September 28th 7:30 pm

October 26th 7:00 pm

November 23rd 7:00 pm

December Meeting not held in December

January 2022 25th 7:00 pm

February 2022 22nd 7:00 pm

**A motion was made by R. Tucker and seconded by T. Jankowski to approve the 2021 Meeting Schedule as presented.
All in favor. Motion carries**

3. Draft Budget 2020-2021

Chairman Turner stated that the P&R has been instructed by the BoS to keep the budget the same as last year.

Funds can be moved around within the line items, but there will be no increases

The current budget total is \$75,999 excluding the Director's salary which the BoS will be addressing

Chairman Turner suggested moving some of the Office Assistant salary of \$13,112 to Maintenance and Repairs and asked members to voice their opinion.

Discussion:

A. Brosnan stated that once that money is moved out of its current line item it is going to be hard to get it back in.

T. Jankowski noted that if that's going to be the case then it's not a good idea.

G. Deaveau thought those funds should be left where they are, because it will be difficult to move it back.

K. Iozzia thought the funds should be left where it is until we know what's going to happen with COVID.

Chairman Turner stated that we have a certain amount of money and we can put it where we want it. It's hard to tell when we will need an assistant.

Chairman Turner addressed the annual raise for support staff/maintenance employee.

Current salary is \$18,317

Chairman Turner noted that the funds for the raise will have to come out of one of P&R's line items because there will not be an increase to the budget this year.

Discussion:

A. Brosnan noted that other departments in Town are requesting 3%.

T. Jankowski suggested 3% and possibly take it out of the Office Assistant salary.

G. Deveau asked if funds from Community Events and Senior Activities can be used for salaries.

Chairman Tuner thought that money may be used up fast once people can start doing things again.

K. Demara noted that there will be available funds in the assistant's salary to use.

R. Tucker noted that she is even okay with asking for more than 3%

**A motion was made by T. Jankowski and seconded by M. Brockway for a 3% raise for the support staff/maintenance employee to come out of this year's budget Office Assistant line item.
All in favor. Motion carries.**

Chairman Turner stated that the total budget for 2021, excluding the director's salary is \$75,999.

A motion was made by R. Tucker and seconded by T. Jankowski to accept the budget as presented.

All in favor. Motion carries.

4. Public Comment

None

5. Adjournment

A motion was made by T. Jankowski and seconded by G. Deveau to adjourn the meeting at 7:20 pm.

All in favor. Motion carries.

Respectfully submitted,

RT Charpentier

Roberta Charpentier
Preston recording secretary