1. **Call to Order:** The meeting was called to order at 7:02 pm by Jack Smallwood.

2. **Role Call:** Michael Sinko, Ed Gauthier, Jack Smallwood, Desiree Majcher, Karen Stockton all present.

3. **Approval of minutes from last meeting:**
   A motion was made by Ed Gauthier and seconded by Mike Sinko to accept the minutes from the February 7, 2019 meeting with the correction of a spelling error of Ed Gauthier's name. All in favor, motion carried.

4. **New Business:** Kathy LaCombe (Preston's Building Official) reviewed information regarding accessibility and waivers. She confirmed that the ramp to the polling place at Town Hall does not meet current standards of ADA accessibility. A ramp to meet those standards would need to be approximately 108 feet long with turnarounds, landings, railings and a cover. A waiver can not be signed because there are other buildings in Preston that are accessible. Kathy will try and follow-up providing more information about the cost of building a covered ramp that would comply with ADA requirements of accessibility.

   Committee members provided information as to how they had ranked other possible polling locations. The two sites that ranked highest in overall votes were Preston Veterans Memorial School and Preston Plains Middle School. Jack Smallwood will reach out to the Superintendent of Schools and try to arrange a visit to both sites (interior and exterior) on February 28th at 4pm in order to ascertain more specifically what those sites have to offer.

5. **Public Comment:** none

6. **Next meeting:** March 7, 2019 at 6:45 pm.

7. **Adjournment:** A motion was made and seconded to adjourn the meeting at 8:07 pm. All in favor, motion carried.

Respectfully submitted,

Karen Stockton
Secretary