Preston Board of Selectmen  
Special Meeting  
Budget Workshop  
Thursday, March 5, 2020  
Preston Town Hall  
6:00 pm

BOS Present: Sandra Allyn-Gauthier, Jerry Grabarek, Ken Zachem

1st Selectwoman Allyn-Gauthier called the workshop to order at 6:02 pm

Library  
Board of Trustee Members: Ann Legler, Mary Jo Nugent, Katherine Allingham  
Director: Diane Deedy

Katherine Allingham  
➢ Staffing - increase - $13,448  
increase in minimum wage  
two new staff hired are library Technician II because they have college certificates, and deserve more than minimum wage.

1st Selectwoman asked how many staff members are employees right now.  
Diane Deedy answered 4, including herself. 6, 11 and 19 hours per week.  
D. Deedy noted that they are looking to hire 2 more people at $12 and $16 per hour.  
1st Selectwoman cautioned to hold off on hiring before the budget is passed.

➢ Collection Development – reduction - $100  
➢ Supplies – increase - $845

500 plastic library cards with key tags  
➢ Building Repair & Maintenance – increase - $1,257  
➢ Cleaning Service – increase - $2381  
Professional cleaning service. Previously cleaned by an employee.  
➢ Telephone – increase - $100  
fax upgrade needed

➢ Travel/Mileage – reduction - $200  
Dependent on LION circulation system which includes inter library loan

➢ Licenses/Permits – reduction - $325  
no plans to need movie licensing

➢ Misc/Pipeline/Bank – increase - $4,000  
financial audit needed.

➢ Subscriptions – increase - $9,180  
Circulation and email systems need updating  
Propose a conversion to the LION consortium  
LION includes computer and software support, email accounts, website hosting, internet service, inter-
library loan, databases made available to patrons
  ➢ **Software Support** – reduction - $425
  this would be included with LIPON system
  ➢ **Total requested** - $211,052

**Town Clerk**
1st Selectwoman presented/discussed
  ➢ **Tax Collector Services** – increase - $9648
Quality Data Systems annual fees
  ➢ **Computer Supplies** – increase - $3400
QDS mailing services
  ➢ **Total requested** - $43,293

**Treasurer**
1st Selectwoman presented/discussed
  ➢ **Mileage, Dues** – reduced - $600
bank is closer
  ➢ **Data Process Supplies** – increased - $600
scanner

**Animal Control**
1st Selectwoman presented/discussed
  ➢ **No change**

**Health Insurance**
1st Selectwoman presented/discussed
  ➢ **4.5% increase**

**CIRMA**
1st Selectwoman presented/discussed
  **Projections**
  ➢ Worker’s Compensation up 3%

**Grand List**
1st Selectwoman presented/discussed
  ➢ 2019 - 3.8% increase
  ➢ Town share – 42%

**Adjournment**
A motion was made by J. Grabarek and seconded by K. Zachem to adjourn the meeting at 7:06 pm.
All in favor. Motion carries.

Respectfully submitted,
Roberta Charpentier