The monthly meeting of the Preston Housing Authority was called to order on Monday, March 9, 2020 at 4:31 pm by Dave Goss.

1) **Roll Call:** In attendance are Leigh Pappas, Marie Perrin, Dave Goss and Carol Onderdonk, Executive Director was also in attendance. Secretary position is open.

2) **The Minutes:** from the January 13, 2020 monthly meeting were presented. A motion was made to approve the minutes by L. Pappas and seconded by D. Goss. So, moved.

3) **Bills and Communications /Treasurer’s Report:** L. Pappas provided a complete review of the February receipts and disbursements. A motion was made by M. Perrin to approve the February Bills and Communications and seconded by D. Goss So, moved.

4) **Report of the Resident Services Coordinator:** Fran Minor reported that the craft group is working on completing (60) napkin holders for Easter.

5) **Old Business:**

   1) **New Mailboxes:** C. Onderdonk reported that Jim was able to fix the mailboxes so there is no need to order new ones!!

   2) **Update Current Lease:** C. Onderdonk stated that Manfredi is currently working on finalizing this as we are hoping to have this finalized soon.

   3) **Estimated for New Roofs:** We currently have (2) quotes, waiting one more before we can move forward with hiring someone to complete the work.

   4) **Sidewalk Paving:** We have (3) contractors coming out to give bids for the work to repair the sidewalk.

6) **New Business:**

   1) **Kenneth Brewster T-Mobile:** C. Onderdonk stated the tenants are most interested in hotspots. The fees were reviewed again, emphasizing no termination fees. Greg has offered to send a presentation to share with the Housing Authority. M. Perrin made a motion to revisit at the next meeting in order to give us time to review the contract. L. Pappas seconded, so moved.

   2) **Painting of the Community Room:** L. Pappas reported we have (3) contractors to come and give us quotes. Hoping to have the painting completed next month, painting after April 12th.
3) **Quarterly Entertainment:** L. Pappas would like to plan this next quarter’s entertainment and asked the residents for ideas. Wee Bowling was a suggestion, as well as having someone sing again.

4) **Bird Feeders/ Mice/ Heat Pump Wiring:** C. Onderdonk stated that Broad Brook Heating and Cooling came out, mice are eating the heat pump wiring. Wondering if there is anything that can be done to keep the mice out? The heat pump circuit boards are not working and will cost around $1100 each to repair. D. Goss asked for the make and model. C. Onderdonk will get this information and update the board.

7) **Report of the Executive Director:** C. Onderdonk stated we will be placing the pilot money into a savings account at this time.

8) **Public Comment:** None

D. Goss made a motion to go into executive session at 5:10 PM, M. Perrin seconded, so moved. D. Goss made a motion at 5:34 PM to come out of executive session and seconded by L. Pappas so moved. M. Perrin volunteered to hand-in her keys to housing authority’s buildings and the office.

9) **Adjournment:** A motion to adjourn was made by M. Perrin at 5:35 PM and seconded by D. Goss. So, moved.

Respectfully submitted,

Leigh Pappas

Treasurer/ Preston Housing Authority