

Preston Senior Affairs Committee

The April 6, 2021 Teleconference meeting of the Preston Senior Affairs Committee meeting was called to order by Elizabeth Bassette at 1:17 p.m. Members in attendance included Elizabeth Bassette, Mary Lou Jensen, Marie Perrin, Morris Fishbone (joined the meeting at 1:35 p.m.) and Frances Minor. The meeting delay was due to the improper reporting of the access code.

F. Minor read the following information: Per Lamont's Executive Order 7b:
Participants are reminded to state your name and title before speaking. Please help us make this conference call as useful as possible by keeping your phone on mute when not speaking. We are keeping the line open to all participants by default, but if background noise becomes a problem, we will mute all participants and ask participants to use "chat" to be selectively unmuted.

Minutes: M. Perrin made a motion to accept the March 2, 2021 meeting minutes as mailed. Motion seconded by M.L. Jensen. Motion approved.

Correspondence: None at this time.

Financial report: F. Minor provided the committee with a lengthy review of the current expenditures including the cost of tires, brakes and shock absorbers for the 2010 Town & Country van. The Repairs/Supplies line item appears to reflect an over expenditure of (\$251.12). The true picture is not portrayed as it currently reflects the State Unit on Aging CARES Act Fund Grant expenditures. The state grant is a reimbursement type of grant and when submitted to the state for reimbursement, the approved amount will then be reflected in our current budget. There is a cost savings to the vehicle repairs as the town mechanic will provide the labor and we will be responsible for all parts purchased. As of this date, we have not received any invoices for purchased parts. At this time, F. Minor provided a line-by-line explanation of all items purchased for the State Unit on Aging CARES Act Fund Grant. The maximum amount allowed is \$2,500.00. Strict guidelines must be adhered to and we are awaiting proof of deposit for one additional purchase of \$33.38 to Amazon for COVID-19 signage. If Amazon does not process payment in an expedient manner, the reimbursement request will delete that item from our submittal. A motion was made by M.L. Jensen to accept the Financial report from July 2020 thru March 2021. Motion seconded by M. Perrin. Motion approved.

Old Business:

- a. Fiscal Budget has been submitted and we have not received any feedback from the

Board of Selectmen nor the Board of Finance.

b. Grant Opportunities: This item will remain on the agenda until such time as the State Unit on Aging CARES Act Funds Grant has been completed.

c. Annual Report: Each member had an opportunity to review the Annual Report. No additions or corrections made at this time.

New Business/Other:

a. Storage shelving. F. Minor explained that the storage space in the senior center is limited and we are in desperate need of adding shelving in the “vault” area. The request is to add two additional wooden shelves & brackets to the cement wall. Much discussion regarding placement and the adequate space needed to utilize the placement of the emergency cot/bed effectively. Currently, one-half of the wall has shelving and this proposal will continue similar shelving to encompass the entire wall. M. Perrin made a motion to approve the addition of wooden shelves in the storage area. M. L. Jensen second the motion. Motion approved

b. Surplus chairs. Some questions have arisen with regard to the number of folding chairs which the senior center houses. When outdoor activities are conducted, the metal folding chairs are more appropriately used than bringing out the padded chairs with/tennis ball covered legs. Much discussion regarding volume of outdoor activities necessitating the number of chairs being stored; possible purchase of a storage shed and storing excess chairs in the locked trash enclosure. F. Minor will investigate alternatives.

c. Vehicle repairs was addressed under the Financial report.

d. Farm to Family Food Boxes continue to be distributed bi-weekly at Lincoln Park

Housing. Pop-Up Drive-Thru Food distribution is conducted at the Preston Senior Center on a monthly basis.

e. Wainscoting located behind foyer bookshelf is bulging. Jim Corley, Public Works Manager has been made aware of the issue and will investigate further.

Public Comment: None

A motion was made by M.L. Jensen at 2:00 p.m. to adjourn the meeting. M. Fishbone seconded the motion. Motion approved.

Respectfully submitted by,

Frances Minor

