

Preston Housing Authority

11 Lincoln Park Rd. Ext.

Preston, CT 06365

May 8, 2023

The monthly meeting of the Preston Housing Authority was called to order on Monday, May 8, 2023 at 4:00 pm by Chairman D. Goss.

1) Roll Call:

In attendance are Board Members: Maureen Domina, Dave Hamelin, Cathy Brosnan & Dave Goss

Also in attendance: Carol Onderdonk, Executive Director and Fran Minor, Resident Services Coordinator.

2) Reading and approval of the minutes of the previous meeting and any intervening special meeting:

Minutes of the meeting on April 10, 2023 read and accepted. Motion to approve by M. Domina and seconded by D. Hamelin. AIF. So, moved.

3) Bills and Communications /Treasurer's Report:

The Treasurer's report was reviewed and bills were read aloud by C. Brosnan. Motion to approve the Treasurer's report and expenses by M. Domina and seconded by D. Hamelin. AIF. So, moved.

4) Report of the Resident Services Coordinator:

F. Minor shared that the craft class is still working on "Uncle Sam's napkin holders" still. A thankyou card from Apple Rehab was read aloud to thank craft class for the Easter Bunny & Santa napkin rings.

5) Old Business:

1. **Generator:** replacement generator part on backorder per Maynard Electric. Motion made by M. Domina to table until next meeting seconded by D. Hamelin. AIF. So, moved
2. **CHFA grant:** C. Onderdonk is still working with the Asset manager from CHFA. tabled to the next meeting.
3. **Patio/Grounds Guidelines-** read aloud 1-20 and changes made.
4. **9A & 9D Cement Patios: -** will get 3 estimates for the next meeting.
5. **Upgrade shed-** passed on upgrading for now due to the tractor not fitting in the shed so decision was made to fix the roof, paint shed and trim, motion made by M.Domina and 2nd by C.Brosnan to get estimates of AIF ,so moved.
6. **Issues with fire alarm module notifier-** tabled until next meeting as upgrade needed.
7. **Update Pet Agreement-** copy sent home with Commissioners to read over and make changes.

6) New Business:

no new business

7) Report of the Executive Director:

1. C. Onderdonk requested that we table voting to raise base rent until the next meeting on June 12.
2. C. Onderdonk presented a Mystic Air quality report for Cathy Baker's apartment.
3. C. Onderdonk read aloud a letter of complaint of a tenant smoking in the apartment- C.Onderdonk to have letter sent from Mr. Manfredi (lawyer) to the resident.
4. C.Onderdonk introduced Fran Minor to read aloud her letter of resignation.

8) Public Comment:

1. Tenants expressed their concerns about new patio/grounds guidelines :

Neal Gumble tirade of new patio /grounds guidelines.

Kelly Duncan voiced she does not want an addition to the patio.

Charlene Maurer voiced her concern on hoses not being allowed.

Jackie Kahles voiced her concerns on the rule of plantings being limited and placement of.

9.) Executive Session- Motion made by D.Goss and 2nd by M.Domina at 5:37 pm to enter into Executive Session. So, moved.

Discussion of personnel job description.

10.) Action taken in Executive Session

no action taken ,tabled until next meeting.

motion made by M.Domina and 2nd by D.Goss to close Executive Session and enter back into regular meeting at 6:15pm AIF, so moved.

11) Adjournment:

Motion made by M. Domina and seconded by D. Hamelin to adjourn the meeting at 6:42p.m. AIF. So, moved.

Respectfully submitted,

Maureen Domina

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