

**Preston Housing Authority
11 Lincoln Park Rd. Ext.
Preston, CT 06365**

May 10, 2021

The monthly meeting of the Preston Housing Authority was called to order on **Monday, May 10, 2021** at 4:17 pm by Chairperson, Leigh Pappas.

1) Roll Call:

In attendance are Board Members: Leigh Pappas, Chairperson, Dave Goss, Heidi Comeau, Dave Hamelin. Also in attendance: Carol Onderdonk, Executive Director and Fran Minor, Resident Services Coordinator. Excused: M. Domina

2) Reading and approval of the minutes of the previous meeting and any intervening special meeting:

Minutes of the April 19, 2021 monthly meeting were presented.

Motion to approve the minutes by L. Pappas and seconded by D. Goss. So, moved.

3) Bills and Communications /Treasurer's Report:

Details of the monthly expenses and Cash Account Analysis were presented.

Motion to approve the Bills/Treasurer's report by L. Pappas and seconded by D. Goss. So, moved.

4) Report of the Resident Services Coordinator:

F. Minor gave a brief report. Update on the craft group – creating craft flowers. Community garden is going well – residents are helping out.

5) Old Business:

- 1) **Update Current Lease:** Attorney Manfredi has reviewed the document. Waiting for determination from patio inspections.
- 2) **Update on shed:** Item has been tabled. Housing Authority accounts cannot support this purchase at this time.
- 3) **Patio inspections:** L. Pappas and H. Comeau inspected patio areas and results will be discussed and determinations made to be included in new lease. .
- 4) **Flowers and gardens around apartments:** discussion will be included with patio inspection determinations. Board will have to make decision as to what is appropriate.

6) New Business:

- 1) **Leigh Pappas reappointed as a member of the Preston Housing Authority:** Leigh's reappointment is effective 5/1/21 – 4/30/26.
- 2) **Maintenance Job Description:** C. Onderdonk has reviewed it and has discussed with staff.

7) Report of the Executive Director:

It was also reported that there is an invasive plant within the garden areas. C. Onderdonk contacted DEEP to determine the species and best course for removal and has not received a return call.

A bathroom fan was damaged, reportedly by roof shingles falling into the fan box.

8) Public Comment:

Damage was done to outdoor decorations during snow plow and leaf season. It was requested that care

be taken not to damage items in the “garden” areas. Rules from the board will help clarify this issue at a future meeting.

9) Executive Session:

Motion to enter into executive session to include C. Onderdonk made by L. Pappas, second by D. Goss. So, moved. Executive session commenced at 4:42 p.m.

Executive session adjourned at 4:51 p.m.

9) Adjournment:

Motion by L. Pappas and second by H. Comeau to adjourn the meeting at 4:51 p.m. So, moved.

Respectfully submitted,

Heidi Comeau

Preston Housing Authority