

**Preston Housing Authority
11 Lincoln Park Rd. Ext.
Preston, CT 06365**

June 14, 2021

The monthly meeting of the Preston Housing Authority was called to order on **Monday, June 14, 2021** at 4:11 pm by Vice Chairperson, Dave Goss.

1) Roll Call:

In attendance are Board Members: Dave Goss, Heidi Comeau, Dave Hamelin and Maureen Domina. Also in attendance: Carol Onderdonk, Executive Director and Fran Minor, Resident Services Coordinator.
Excused: L. Pappas

2) Reading and approval of the minutes of the previous meeting and any intervening special meeting:

Minutes of the May 10, 2021 monthly meeting were presented.

Motion to approve the minutes by M. Domina and seconded by D. Hamelin. So, moved.

3) Bills and Communications /Treasurer's Report:

Details of the monthly expenses and Cash Account Analysis were presented.

Motion to approve the Bills/Treasurer's report by M. Domina and seconded by D. Hamelin. So, moved.

4) Report of the Resident Services Coordinator:

F. Minor gave a brief report. Update on the craft group – One on one meetings will resume and spoon flowers created last month are on display around the mailboxes. F. Minor suggested the Board meet and tour the community garden at the next meeting to see the work that has gone into this successful project. Fran also reminded residents that renters assistance applications are due by October, and anyone interested should contact Fran. She also noted that the Farm to Families distribution is being discontinued.

5) Old Business:

- 1) **Update Current Lease:** Attorney Manfredi has reviewed the document. Waiting for determination from patio inspections.
- 2) **Patios:** Item to be discussed under Public Comment.
- 3) **Flowers and gardens around buildings:** Item to be discussed under Public Comment.
- 4) **Quarterly entertainment:** the residents would like to see entertainment resume. We will create a schedule of events.

6) New Business:

- 1) **Fire egress and safety inspection:** Inspections will be scheduled.
- 2) **Fire and emergency alarm testing by Integrated Security Systems:** Testing will be scheduled.

7) Report of the Executive Director:

C. Onderdonk provided a quote for a Cyclone Rake to be purchased for the cleanup and removal of leaves. There was a motion to approve the purchase made by M. Domina, seconded by D. Hamelin. So, moved.

There was also discussion on researching a portable garage for storage of our maintenance items. C. Onderdonk will research costs.

8) Public Comment:

A unit is still in need of a “rebuild kit” for the outdoor hose. C. Onderdonk will contact Pro Plumbing for a cost estimate.

Feedback on Patios and Flower Gardens was solicited from residents. H. Comeau stated that inspections were conducted and there were some safety and other concerns with size of some storage units and patio furniture. It was also discussed that there is a need to set boundaries on the distance from the structure and distance from sidewalk for the gardens to ensure maintenance can safely be accomplished. It was determined that the Board will compile a list of what is allowed on patios and potentially “grandfather” some of the garden beds that are not in compliance with the rules and regulations.

9) Adjournment:

Motion by M. Domina and second by D. Hamelin to adjourn the meeting at 4:44 p.m. So, moved.

Respectfully submitted,

Heidi Comeau

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