

REGULAR MEETING

Preston Public Library Board of Trustees

Monday, June 14, 2021 @ 6:30 pm

@ Preston Public Library

Present: Kate Allingham, Edie Sowa, Diane Deedy (Director), Kelly Ennis-Davis

1. Call to Order: 6:37 p.m. by President Kate Allingham
2. Acceptance of previous meeting minutes: motion to accept made by Kate; seconded by Kelly; motion was unanimously passed.
 - a. May 17, 2021 Special Meeting
3. Public Comment: None
4. Treasurer's Report as of June 10, 2021 was submitted.
5. Correspondence: Marias resignation letter & IRA letter & donation from Wicked Tulips
6. Director's Report:

Coronavirus:-Library requires masks inside the building. The meeting room is still not open to the public.

Circulation: Figures are up from last month; the top three most popular categories are Adult Fiction, Picture Books, and DVDs; patron attendance is up.

Facilities:-Final quote for lighting upgrade from World Energy. -New shelving is up: several rows of old shelving were taken down; ordering new shelving from DEMCO. -HVAC vents were cleaned. -No response from Bazinet on revised ceiling repair quote.

Personnel:-Maria Girard has resigned; -Director will be getting staff training on Borrow It/ILL from the State Library.

Finances:-biggest expenses were programming, heating oil, and supplies.-Director working on the remainder of this year's budget .-Monies received from Community Foundation for Collection and from the Clancy Family Fund/Community Foundation have been spent on books: Nutmeg Book Award, Adult Fiction, and LGBT titles.

New Business:-ARPA Grant submitted to State Library; items requested were mobile shelving unit, PPE, and cleaning supplies.

-Library will receive a donation of two computers from iMerchandise LLC in Westbrook; they will be used for teens in the YA area.

-Director met with Friends: nine library passes will be funded. The Friends requested to keep files in the Director's Office.

-Library will be getting an institutional membership to the Connecticut Library Association.

-Library and Parks/Rec are proceeding with the Story Walk project; the library will have a table at the Parks & Rec concert event Tuesday 6/22.

-Director is on the steering committee for One Book One Region: Interior Chinatown is this year's title. Preston will have a book discussion event in September; during the month of August the library will display a poster exhibit from the Smithsonian on Asian Pacific Americans called "I Want The Wide American World: The Asian Pacific American Story"

-Registration for programs starting for summer programs; kits for summer reading are being assembled; the library will display an exhibit of wildlife photography of Susan Rostenberg

during the month of July; on the first Thursday night of July from 5:00-7:00 library will host an opening night for the exhibit.

Old Business:-LION Membership is being voted on on June 22.

7. Old Business

- a. Financial Audit/Annual 501(c)(3) Filing
- b. 2020-21 Budget Update: Motion made by Kelly to spend up to \$2500 for replacement seating, signage and miscellaneous furnishings; seconded by Kate; motion unanimously passed.
- c. Library lighting: Kate made a motion to approve the revised energy efficiency proposal and associated small business energy advantage loan agreement from World Energy and Eversource; seconded by Kelly; motion was unanimously passed.

8. New Business

- a. Fundraising
- b. In-person meetings

9. Friends of the Library Report: Request to use some space for filing

10. Public Comment: None

11. Adjournment: Motion made at 8:37 by Kate; seconded by Edie; motion unanimously passed.

12. Next Meeting: July 12th