

**Preston Youth Services Bureau Advisory Board  
Special Meeting  
Wednesday, June 30, 2021  
5:00 pm.  
Teleconference**

Roberta Charpentier stated *Per Lamont's Executive Order 7b, Participants are reminded to state your name and title before speaking. Please help us make this conference call as useful as possible by keeping your phone on mute when not speaking. We are keeping the line open to all participants by default, but if background noise becomes a problem, we will mute all participants and ask participants to use "chat" to be selectively unmuted. Also note that we will be recording this meeting to comply with open meeting requirements.*

**1. Call to Order & Roll Call**

Chairwoman Melissa Lennon called the meeting to order at 5:00 pm.

**Regular Members**

Melissa Lennon – Chairwoman  
Amanda Phelps – Vice Chair  
Rachel Tucker – Secretary  
Armando Bettini – Police Rep. - absent  
Jessica Boucher – School Rep. - excused  
Kim Litsey – Youth Organization Rep.  
Kasey Peek – Community Member  
Zachary Robinson – Youth Rep.

**Also Present**

Amy Brosnan, Parks & Recreation Director  
Roberta Charpentier, recording secretary

**Liaisons**

Sandra Allyn-Gauthier – BoS - absent  
Dr. Roy Seitsinger – PPS - absent  
Dr. Ivy Davis-Tomczuk – PPS - absent  
Ray Bernier – PPS - absent

**2. Public Comment**

None

**3. PYSB Financial Report Update**

A. Brosnan

YTD Balance: \$2749.54

**4. Book Purchase for Preston Parks & Rec Summer Concert on June 29th**

a. Amend previous motion to correct final invoice (from \$143.20 to \$165.55 [\$146.80 + \$18.75 shipping]) due to a book being out of stock that required a replacement, another book selection needing to be changed from paperback to hardcover due to availability issues, and the addition of shipping charges

**A motion was made by K. Peek and seconded by R. Tucker to amend the June 9, 2021 motion to**

**purchase 18 books for \$143.20 to \$165.55.**

**All in favor. Motion carries.**

**5. StoryWalk Boards for Preston Community Park – partnership with Preston Public Library**

**a.** Possible motion to approve purchase of 20 StoryWalk boards from Barking Dog, as an exclusive provider, for \$6,010.80 to be placed at Preston Community Park in partnership with Preston Public Library and Preston Parks & Rec

**A motion was made by A. Phelps and seconded by R. Tucker to approve purchase of 20 StoryWalk boards from Barking Dog, as an exclusive provider, for \$6,010.80 to be placed at Preston Community Park in partnership with Preston Public Library and Preston Parks & Recreation.**

**All in favor. Motion carries.**

**b.** Possible motion for installation of StoryWalk boards at Preston Community Park

**A motion was made by K. Peek and seconded by R. Tucker to approve \$650 to The Fence Man to install the Story Walk Boards at Preston Community Park.**

**All in favor. Motion carries.**

**6. Additional year-end purchases**

M. Lennon noted that there is \$2100.00 available for additional programming

A. Brosnan suggested;

- Six week music class for birth to 5 years
- Nappy's sing along puppet show
- Story Time offered by a resident

M. Lennon suggested baby sitting classes

- Red Cross babysitting class

**A motion was made by A. Phelps and seconded by K. Peek to approve scheduling music classes with Tunes & Tots NTE \$900.00 for birth to 5 children and Nappy's Puppet Show for NTE \$300.00.**

**All in favor. Motion carries.**

**A motion was made by K. Peek and A. Phelps to approve setting up a schedule with the resident consultant for Story Time.**

**All in favor. Motion carries.**

**A motion was made by A. Phelps and seconded by R. Tucker to approve baby sitting classes through the Red Cross NTE \$900.00.**

**M. Lennon abstained. All other members voted in favor. Motion carries.**

**7. Public Comment**

None

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**8. Adjournment**

**A motion was made by K. Litsey and seconded by A. Phelps to adjourn the meeting at 5:32 pm.  
All in favor. Motion carries.**

Respectfully submitted,

A handwritten signature in cursive script that reads "RT Charpentier". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Roberta Charpentier