

**Preston Housing Authority
11 Lincoln Park Rd. Ext.
Preston, CT 06365**

**September 12, 2022
Housing Authority meeting**

The meeting of the Preston Housing Authority was called to order on **Monday, September 12, 2022** at 4:02 pm by Chairperson L. Pappas.

1) Roll Call:

In attendance are Board Members: Chairperson Leigh Pappas, Dave Goss, Heidi Comeau and Dave Hamelin. Excused: Maureen Domina. Also in attendance: Carol Onderdonk, Executive Director and Fran Minor, Resident Services Coordinator.

2) Reading and approval of the minutes of the previous meeting and any intervening special meeting:

Minutes of the August 8, 2022 regular meeting were presented.

Motion to approve the minutes by L. Pappas and seconded by D. Hamelin.

3) Bills and Communications /Treasurer's Report:

Treasurers report was not available at meeting time. L. Pappas read the expenditures. Motion to approve expenses by L. Pappas and seconded by D. Goss. So, moved.

4) Report of the Resident Services Coordinator:

F. Minor reported on the White Elephant Bingo that was recently held. It was well attended and well received. She thanked L. Pappas for transporting items. The craft class has begun a time consuming holiday craft. The Jam Session with Lenny Domina was well attended and many residents joined in with instruments.

5) Old Business:

- 1) **Community Investment Fund.** Tabled pending more information.
- 2) **Roaming cats update:** C. Onderdonk reported that she reached out to the Humane Society and they were not able to help. C. Onderdonk will contact a feral animal organization. It was requested that Attorney Manfredi draft a letter to the tenants who have received 3 notices of violation.
- 3) **Apartment Inspection Update:** No report. There are 2 apartments remaining to be inspected.
- 4) **Power washing buildings:** Tabled pending review of funds.
- 5) **Tree removal:** Tabled pending review of funds.

6) New Business:

- 1) **Perimeter lighting repair:** Motion by L. Pappas and second by H. Comeau to purchase new lighting at a cost of \$1,800. So, moved.
- 2) **Generator:** The generator is no longer operable. There was discussion on options available as well as funding options. It was asked that C. Onderdonk reach out to vendors to determine if a rental unit would be available pending the decision to repair or replace the current generator.
- 3) **Security camera repair:** tabled pending quote.

- 4) **Addition of “harassment” clause to the Tenant Policies, Rules and Regulations:** there was discussion of whether is required as it is a law and if someone feels harassed they can contact the police.

7) Report of the Executive Director:

There was discussion of removal of the fire extinguishers in the individual units. There was an opinion from the insurance company that having the extinguishers in the units could pose a risk. A decision on this has been tabled pending more information from Fire Chief Wucik. L. Pappas will ask Chief Wucik to attend our October meeting.

8) Public Comment:

Concerns were expressed regarding the snow removal within the complex. F. Minor explained the process by which our current maintenance group handles snow removal. Several residents expressed concern about how shoveling and sanding had been handled previously. . L. Pappas will speak to Jim Corley, Public Works Director, regarding sand and salt availability. C. Onderdonk will reach out to other Housing Authorities to determine their policies and practices. C. Onderdonk also discussed reaching out to private contractors for a cost to address winter weather. Additional discussion is needed and will be addressed at the October meeting.

9) Executive Session: Motion by L. Pappas and second by D. Goss at 5:40 p.m. to enter into Executive Session under CT. Gen. Stat. 1-210 (b)(1). So, moved.

Executive Session adjourned at 6:05 p.m.

10) Adjournment:

Motion by L. Pappas and second by H. Comeau to adjourn the meeting at 6:05 p.m. So, moved.

Respectfully submitted,

Heidi Comeau

Preston Housing Authority