

# PRESTON COMMUNITY PARK PAVILION USE PERMIT ~ 2017

Please print or type all information clearly

Applicant Name

Phone Number

Sponsoring Organization/Company/Group

Mailing Address

City, State, & Zip

Date Requested

Time

# Expected to Attend

## AGREEMENT

1. In consideration of the use of the Preston Community Park and/or Pavilion, the undersigned and/or sponsoring organization agrees to adhere to the policies, regulations and laws of the Town of Preston, and assumes responsibility for actions of all individuals attending listed event. Infringement on any Park Regulation will result in forfeiture of security deposit.
2. The undersigned further agrees for himself and the sponsoring organization that they will not make any claims against, and releases and discharges the Town of Preston, Preston Parks and Recreation Commission, its members, or any Town employees for any personal injuries, losses, demands or damages on account of injury, including death or damage to property arising out of the use of or activities engaged in at the Preston Community Park and Pavilion pursuant to this Permit, whether caused or alleged to be caused in whole or part by the negligence of the Town, the Commission or its members; agents, servants or employees of the Town or Commission, or by the condition of the premises.
3. The undersigned further agrees for himself and the sponsoring organization that they will hold the Town of Preston, the Parks and Recreation Commission, and their agents, servants or employees harmless from any such claims or damages, and will defend and indemnify them for any claims or damages arising out of the use of the park or pavilion, whether caused by any negligence or condition of the premises.
4. It is further understood that certain uses or activities may require proof of liability insurance (that is a Certificate of Insurance), naming the Town of Preston as an additional insured. The applicant will be notified of the requirement for any such insurance at the time the application is made, and proof of such insurance will be required before a permit is issued. The amount of liability insurance will not be less than One Million Dollars.
5. THE UNDERSIGNED HAS READ THE ABOVE AGREEMENT AND RELEASE AND UNDERSTANDS THAT BY SIGNING BELOW THEY ARE GIVING UP SUBSTANTIAL LEGAL RIGHTS AND REMEDIES AND DOES SO VOLUNTARILY.

Signature - Authorized Representative of Above Listed Person or Organization

Date

PARK USE FEE SCHEDULE 2017			
	Half Day Rental Fee (9:00 – 2:00) or (2:00 to sunset)	Full Day Rental Fee (9:00 am – sunset)	Security Deposit
<b>Resident</b>	\$50.00	\$100.00	\$100.00
<b>Non-Resident</b>	\$100.00	\$200.00	\$200.00
<b>Other (75+ people)</b>	-----	\$300.00	\$300.00

**\*\*Please enclose 2 separate checks, one for security deposit and one for rental fee\*\***

Rental Fee \$ \_\_\_\_\_ plus Security Deposit \$ \_\_\_\_\_ = Total Fee Enclosed \$ \_\_\_\_\_

**Reservations will not be confirmed until payment is received in full.**

**Renter is responsible for contacting the recreation office for key pick-up during the week prior to listed event.**

Return Completed Form and Payment to: Preston Parks & Recreation • 389 Route 2 • Preston, CT 06365

### FOR OFFICE USE ONLY

Parks and Recreation Approval

Date

Permit Received

Rental Fee

Check #

Deposit Date

Security Fee

Check #

Deposit Date

Date Key Issued

Key #

Date Key Returned

Refund Amount

Refund Date

Check #

## Preston Community Park Pavilion Rental Guidelines

1. Proof of residency is required for Preston residents. Please bring a photo ID that verifies your address or photo ID and current utility bill.
2. Name on Preston Community Park Pavilion Use Permit (Applicant name or sponsoring organization/company/group) must match on the check submitted for payment.
3. Please call the Parks & Recreation office the week of your event to arrange pick up of the key for the kitchenette area (refrigerator, sink, counters). Key must be returned to the Parks & Recreation office the week after your rental. Town Hall is closed on Mondays.
4. Full payment of rental fee, plus security deposit is due upon submission of facility use request. The security deposit will be refunded upon satisfactory inspection of facility by Parks and Recreation personnel and the key to the kitchenette has been returned to the Parks & Recreation office.
5. The group, and thereby the adult in charge, will be held responsible for any damage to or loss of Town of Preston property arising from the misuse or neglect of the facility and equipment.
6. **Preston Community Park regulations prohibit dogs, alcohol and smoking.**
7. Please leave the Preston Community Park as you found it.
8. After your event, please make sure you empty all trash cans and place new bags in trash bags. Extra trash bags are located in the kitchenette. There is a dumpster located across the park, to the left of the maintenance shed, for garbage.

# PRESTON PARKS AND RECREATION COMMISSION ~ PRESTON COMMUNITY PARK REGULATIONS

*Breach of Park Regulations will result in forfeiture of full security deposit.*

## **Sec. 1. Applicability of Regulations**

The following regulations shall govern the use of all facilities under the jurisdiction of the Preston Parks and Recreation Commission. These facilities shall be hereinafter referred to as "the park."

## **Sec. 2. Property**

- (a) It shall be unlawful to post bills, cut, deface, write upon, or destroy any buildings, shrubs, signs, rocks, or other structures or objects in the park.
- (b) No plants or materials of any kind may be removed from the park without written authorization from the Parks and Recreation Commission.

## **Sec. 3. Fires**

- (a) No fires shall be built at the park except in designated fireplaces provided by the Parks and Recreation Commission.
- (b) No fire shall be left unattended.

## **Sec. 4. Firearms and Other Weapons**

No firearms, air rifles, gas weapons, slingshots, bows and arrows, knives or any other weapon shall be displayed, carried or discharged in the park.

## **Sec. 5. Animals**

No dogs are allowed in the park, nor are any other farm or domestic animals. This shall not apply to guide dogs in the service of persons who are blind, deaf, or mobility impaired.

## **Sec. 6. Vehicles**

With the exception of emergency and maintenance vehicles, no wheeled or tracked vehicles are allowed within the park outside of the designated parking area. This includes but is not limited to skateboards, bicycles, snowmobiles and go carts. Child strollers and wheelchairs are specifically exempted from this ban.

## **Sec. 7. Refuse**

- (a) All refuse is to be placed in the receptacles provided.
- (b) Dumping of household and/or commercial refuse in public containers or elsewhere within the confines of the park is strictly forbidden.

## **Sec. 8. Golf**

The playing or practicing of golf on park property is not permitted.

## **Sec. 9. Noise.**

The creation of noise in a loud manner such that it interferes with the use of the park by others, or causes annoyance or inconvenience to others using the park is prohibited.

## **Sec. 10. Glass Containers**

The use of glass bottles or containers is not permitted in the park.

## **Sec. 11. Alcohol and Tobacco**

- (a) The park is a smoke-free environment. The use of tobacco in any form is prohibited.
- (b) Possession of or consumption of alcoholic beverages within the confines of the park is strictly forbidden.

## **Sec. 12. Penalty**

Any person who violates the preceding regulations shall be fined not to exceed one hundred dollars (\$100) per violation.

## **Sec. 13. Facility Use**

Exclusive use of the park, or any portion thereof, requires the prior written permission of the Parks and Recreation Commission.